

WCBDD Board Meeting
MINUTES

June 5, 2018

I. CALL TO ORDER

The regular board meeting of the Washington County Board of Developmental Disabilities was called to order by Board Vice-President Dr. Sandra Kolankiewicz, June 5, 2018 at 6:35 p.m. The meeting was held at Ewing School, 1701 Colegate Drive, Marietta, Ohio and was open to the public.

II. EXECUTIVE SESSION

At 6:35 p.m. the board moved to enter into executive session to discuss compensation of a public employee and the Superintendent's contract. (Motion IX 18-052)

At 6:55 p.m. the board was back on record.

III. ROLL CALL

Roll was taken by Debbie Buchman. Ms. Camp, present; Mrs. Ditchendorf, absent, excused; Mrs. Emrick, present; Mrs. Haines, present; Mrs. Huck, present; Dr. Kolankiewicz, present; Mr. Lauer, present.

Also present were Susan Tilton and Brenda Riffe.

IV. PLEDGE OF ALLEGIANCE – Board Vice-President Dr. Sandra Kolankiewicz led those present in the Pledge of Allegiance.

V. COMMENTS FROM THE PUBLIC – There were no comments from the public.

VI. ADOPTION OF ADDITIONS TO THE BOARD AGENDA (Exhibit 1)

A motion to approve the following additions to the agenda was heard. (Motion IX 18-053)

VII. APPROVAL OF MINUTES

A motion to approve the minutes of the May 1, 2018 regular board meeting was presented. (Motion IX 18-054).

VIII. REPORTS AND DISCUSSIONS

1. BRENDA RIFFE, ASSISTANT SUPERINTENDENT – Mrs. Riffe discussed the Financial Report enclosed in the board packet.

Mrs. Riffe reported she and Board President attended a meeting with the County Commissioners regarding the levy millage. Mrs. Riffe reviewed the finances with them and discussed how the board uses the levy dollars. She stated commissioners were interested in learning about the board program finances and plan to meet again in August.

Motions to approve the vouchers (Motion IX 18-055) and the out of county attendance (Motion IX 18-055) were presented.

2. JANE BATEMAN, DIRECTOR OF SSA/MEDICAID SERVICES – Mrs. Bateman's report was enclosed in the board packet.

Ms. Tilton reported ResCare has operated three 8-bed homes in Washington County for over 25 years. The agency has decided to close the Montgomery Street home, leaving 2 in Washington County. Ms. Tilton stated she is working with other agencies (Family and Children First, the Mental Health Board, Children Services and DJFS) to discuss the possibility of starting a youth treatment facility at the Montgomery Street home.

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3. MELISSA NETHING, PRINCIPAL – Mrs. Nething’s report was enclosed in the board packet.

Ms. Tilton reported the nurse has retired and interviews are being held for an RN to fill the position.

4. CURT ALDEN, DIRECTOR OF IT/OPERATIONS – The IT/Operations Report was enclosed attached to the addendum.
5. BRYAN WHITTEKIND, TRANSPORTATION SUPERVISOR – The Transportation Report was enclosed in the board packet.
6. BOARD VICE-PRESIDENT -
A motion to approve an addendum to the Superintendent’s contract through December 31, 2018 was presented. (Motion IX 18-057)

Thank You for Donations were distributed:
Ewing School Playground Fund - \$100.00 – Donald & Erica Yoho
\$145.77 for 8 Flats of Vegetables and Flowers - Wittens Farms

August 7 is the next scheduled regular meeting of the board. There will be no July meeting unless the need arises.

At 7:18 p.m. the board moved to adjourn the regular meeting. (Motion IX 18-058)

IX. MOTIONS

- 18-052** Motion: **That the Washington County Board of Developmental Disabilities moves to adjourn the regular meeting of the board and enter into executive session to discuss compensation of a public employee and the Superintendent’s contract:**

Mrs. Emrick moved to approve the motion, seconded by Ms. Camp.
Roll call: Ms. Camp, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Dr. Kolankiewicz, yes; Mr. Lauer, yes.

- 18-053** **ADOPTION OF BOARD AGENDA ADDITIONS**
Motion: **That the Washington County Board of Developmental Disabilities moves to approve the additions to the agenda:**

Ms. Camp moved to approve the motion, seconded by Mrs. Huck.
Roll call: Ms. Camp, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Dr. Kolankiewicz, yes; Mr. Lauer, yes.

- 18-054** **APPROVAL OF MINUTES**
Motion: **That the Washington County Board of Developmental Disabilities moves to approve the minutes of the May 1, 2018 regular board meeting as presented:**

Mrs. Haines moved to approve the motion, seconded by Mrs. Emrick.
Roll call: Ms. Camp, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Dr. Kolankiewicz, abstained; Mr. Lauer, yes.

18-055 APPROVAL OF VOUCHER LISTS:

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the voucher lists for May 7, 2018, May 14, 2018, May 21, 2018, June 1, 2018 and June 4, 2018:**

Mrs. Emrick moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-056 APPROVAL OF OUT-OF-COUNTY ATTENDANCE

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the out-of-county meeting attendance, travel and payment of related costs for the following Board employees as indicated:**

OACB Training, Zanesville, OH

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$73.03– Meals \$0.00, total cost for the following:

Taneka Sparling	05/16/2018
Jennifer Hupp	05/16/2018
Linda Murgage	05/16/2018
Royetta Cline	05/16/2018
Andrea Morrison	05/16/2018

Phonics Training, Chauncey, OH

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$117.72 – Meals \$0.00, total cost for the following:

Paula Church	05/29/2018
Sarah Carpenter	05/29/2018
Lauren Sands	05/29/2018

Employment First, The Plains, OH

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$53.41 – Meals \$0.00, total cost for the following:

Jamie Huck	06/13/2018
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PLAY Training, Columbus, OH

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$141.70 – Meals \$30.00, total cost for the following:

Debbie Peck	06/20/2018, 06/21/2018
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PRC Ohio Master Class, Wooster, OH

Registration \$0.00 – Lodging \$240.00 – Car Rental or Mileage \$125.00 – Meals \$60.00, total cost for the following:

Jennifer Stewart	09/12/2018, 09/13/2018
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OACB – SSA Forum, Columbus, OH

Registration \$80.00 – Lodging \$0.00 – Car Rental or Mileage \$138.43 – Meals \$0.00, total cost for the following:

Susan Hill 06/27/2018

Resident Educator Mentor Academy, Zanesville, OH

Registration \$170.00 – Lodging \$0.00 – Car Rental or Mileage \$96.79 – Meals \$0.00, total cost for the following:

Paula Church 07/26/2018, 07/27/2018

Ms. Camp moved to approve the motion, seconded by Mrs. Haines.

Roll call: Ms. Camp, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-057 MOTION TO APPROVE AN ADDENDUM TO THE SUPERINTENDENT’S CONTRACT

Motion: **That the Washington County Board of Developmental Disabilities moves to approve an addendum to the Superintendent’s contract to extend the Superintendent’s contract from July 1, 2018 through December 31, 2018:**

Mrs. Huck moved to approve the motion, seconded by Mr. Lauer.

Roll call: Ms. Camp, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Dr. Kolankiewicz, yes; Mr. Lauer, yes.

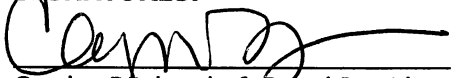
18-058 ADJOURNMENT

Motion: **That the Washington County Board of Developmental Disabilities moves to adjourn its regular meeting of the board.**

Ms. Camp moved to approve the motion, seconded by Mrs. Haines.

Roll call: Ms. Camp, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Dr. Kolankiewicz, yes; Mr. Lauer, yes.

X. SIGNATURES:



Carolyn Ditchendorf, Board President

Susan Tilton, Superintendent

Ann Emrick, Board Secretary