

# WCBDD Board Meeting

## MINUTES

Page | 14

March 6, 2018

### **I. CALL TO ORDER**

The regular board meeting of the Washington County Board of Developmental Disabilities was called to order by Board Secretary Ann Emrick, March 6, 2018 at 5:13 p.m. The meeting was held at Ewing School, 1701 Colegate Drive, Marietta, Ohio and was open to the public.

### **II. ROLL CALL**

Roll was taken by Debbie Buchman. Ms. Camp, present; Mrs. Ditchendorf, absent, excused; Mrs. Emrick, present; Mrs. Haines, present; Mrs. Huck, present; Dr. Kolankiewicz, absent, excused; Mr. Lauer, absent, excused.

Also present were Brenda Riffe, Melissa Nething and Robin O'Neal.

**III. PLEDGE OF ALLEGIANCE** – Board Secretary Ann Emrick led those present in the Pledge of Allegiance.

**IV. COMMENTS FROM THE PUBLIC** – There were no comments from the public.

### **V. ADOPTION OF ADDITIONS TO THE BOARD AGENDA** (Exhibit 1)

A motion to approve the following additions to the agenda was heard. (Motion VIII 18-030)

### **VI. APPROVAL OF MINUTES**

A motion to approve the minutes of the February 6, 2018 public hearing, regular board meeting and the February 22, 2108 special meeting of the board were presented. (Motion VIII 18-031).

### **VII. REPORTS AND DISCUSSIONS**

1. BRENDA RIFFE, ASSISTANT SUPERINTENDENT – Mrs. Riffe reviewed the Financial Report.

Motions to approve the vouchers (Motion VIII 18-032) and the out of county attendance (Motion VIII 18-033) were presented.

A motion to approve the board match to the CEBCO wellness benefit program was presented. (Motion VII 18-034) Mrs. Riffe stated the board has matched the CEBCO wellness benefit for the past few years. Staff participation to meet the wellness goals this year will affect the 2019 premiums. Those that complete the goals will receive \$200 from CEBCO and would receive \$200 from the board.

2. JANE BATEMAN, DIRECTOR OF SSA/MEDICAID SERVICES – Mrs. Bateman's report was enclosed in the board packet.

A motion to approve the revisions and/or additions to Board Policy 8.01 (Behavior Support) was presented. (Motion VIII 18-035) The revisions/additions were included in the board packet.

3. MELISSA NETHING, PRINCIPAL – Mrs. Nething's report was enclosed in the board packet. Mrs. Nething reported the longest serving school age classroom instructor will be taking the Project WAVE Instructor position next school year. The posting for the School Age Instructor position has been extended.

Mrs. Nething discussed making up bad weather days. She stated two days have been made up already and by extending the school day the rest of the hours will be made up. Mrs. Nething stated Spring Break will not change and if there are any additional bad weather days they will be made up at the end of the school year. Motions to approve extending the school day on the 2017-2018

# WCBDD Board Meeting

## MINUTES

Page | 15

March 6, 2018

Ewing School Calendar (Motion VIII 18-036) and to approve revisions to the Ewing School calendar were presented. (Motion VIII 18-037).

3. BRYAN WHITTEKIND, TRANSPORTATION SUPERVISOR – The Transportation Report was enclosed in the board packet.
4. BOARD SECRETARY  
A motion to adopt the 2018-2020 Strategic Plan was presented. (Motion VIII 18-038)

The next meeting of the board is scheduled for April 10, 2018, 5:15 p.m.

At 5:30 p.m. the board moved to adjourn the regular meeting. (Motion VIII 18-039)

### VIII. MOTIONS

#### **18-030 ADOPTION OF BOARD AGENDA ADDITIONS**

**Motion: That the Washington County Board of Developmental Disabilities moves to approve the additions to the agenda:**

Mrs. Huck moved to approve the motion, seconded by Mrs. Haines.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

#### **18-031 APPROVAL OF MINUTES**

**Motion: That the Washington County Board of Developmental Disabilities moves to approve the minutes of the February 6, 2018 Public Hearing and Regular Board Meeting and the February 22, 2018 Special Meeting of the board as presented:**

Ms. Camp moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

#### **18-032 APPROVAL OF VOUCHER LISTS:**

**Motion: That the Washington County Board of Developmental Disabilities moves to approve the voucher lists for February 12, 2018, February 19, 2018, March 1, 2018 and March 5, 2018:**

Mrs. Haines moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

#### **18-033 APPROVAL OF OUT-OF-COUNTY ATTENDANCE**

**Motion: That the Washington County Board of Developmental Disabilities moves to approve the out-of-county meeting attendance, travel and payment of related costs for the following Board employees as indicated:**

##### **OASC Regional Representative Meeting, Worthington, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$558.08 – Meals \$0.00, total cost for the following:

Debbie Peck

01/26/2018, 03/23/2018, 07/27/2018, 09/28/2018

# WCBDD Board Meeting

## MINUTES

Page | 16

March 6, 2018

### **OASC EI Workgroup Meeting, Worthington, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$719.40 – Meals \$0.00, total cost for the following:

Debbie Peck 02/23/2018, 04/27/2018, 06/22/2018, 08/24/2018, 10/26/2018  
Sonnie Byers 02/23/2018, 04/27/2018, 06/22/2018, 08/24/2018, 10/26/2018

### **Early Childhood Supervisors Meeting, Chauncey, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$58.86 – Meals \$0.00, total cost for the following:

Melissa Nething 02/22/2018

### **ELA Training, Chauncey, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$113.36 – Meals \$0.00, total cost for the following:

Lauren Sands 03/08/2018, 03/09/2018

### **PAR Training, Lewis Center, OH**

Registration \$297.00 – Lodging \$0.00 – Car Rental or Mileage \$144.97 – Meals \$0.00, total cost for the following:

Jamie Huck 03/22/2018

### **Person Centered Planning, Zanesville, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$142.76 – Meals \$0.00, total cost for the following:

Tiffany Neill 04/10/2018  
Barry Backus 04/10/2018  
Casey Mercer 04/10/2018  
Jamie Huck 04/10/2018  
Jennifer Hupp 04/10/2018  
Linda Murgage 04/10/2018  
Regina Duff 04/10/2018  
Royetta Cline 04/10/2018  
Dave Raber 04/10/2018

### **Integration & Efficiency Using Medicaid, Pickerington, OH**

Registration \$125.00 – Lodging \$0.00 – Car Rental or Mileage \$120.99 – Meals \$0.00, total cost for the following:

Jamie Huck 04/25/2018

### **OACB Spring Conference, Columbus, OH**

Registration \$1180.00 – Lodging \$740.00 – Car Rental or Mileage \$268.00 – Meals \$240.00, total cost for the following:

Brenda Riffe 05/10/2018, 05/11/2018  
Robin O'Neal 05/10/2018, 05/11/2018  
Tiffany Neill 05/10/2018, 05/11/2018

WCBDD Board Meeting  
MINUTES

Page | 17

March 6, 2018

Royetta Cline 05/10/2018, 05/11/2018

**Golden Corral, Parkersburg, WV**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$0.00 – Meals \$0.00, total cost for the following:

Project WAVE Class 04/12/18

Mrs. Emrick moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

**18-034 APPROVAL OF BOARD MATCH TO THE CEBCO WELLNESS BENEFIT PROGRAM**

Motion: **That the Washington County Board of Developmental Disabilities approves to match the CEBCO \$200 wellness benefit with an additional \$200 if the spouse also participates and meets the wellness scorecard goals for the 2018 calendar year (2019 premiums).**

Mrs. Huck moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

**18-035 APPROVAL OF REVISIONS/ADDITIONS TO BOARD POLICY 8.01 (BEHAVIOR SUPPORT)**

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the revisions and/or additions to Board Policy 8.01 (Behavior Support) as presented:**

Mrs. Haines moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

**18-036 APPROVAL OF EXTENDING THE SCHOOL DAY ON THE 2017-2018 EWING SCHOOL CALENDAR**

Motion: **That the Washington County Board of Developmental Disabilities moves to approve increasing the school day by one-half hour (.50), 15 minutes in the morning and 15 minutes in the afternoon, beginning March 26 to make-up the hours lost due to weather closures. Instructional hours for students will be 8:30 a.m. – 3:15 p.m. Classroom staff hours will increase by one half hour increasing to 7 hours per day from 6.5 from March through the remainder of the school year. Any further missed days due to weather closures will be made up by extending the school year.**

Mrs. Huck moved to approve the motion, seconded by Mrs. Haines.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

**18-037 APPROVAL OF REVISIONS TO THE 2017-2018 EWING SCHOOL CALENDAR**

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the revisions to the 2017-2018 Ewing School Calendar to make up bad weather days:**

Ms. Camp moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

**18-038 APPROVAL OF 2018-2020 STRATEGIC PLAN**

Motion: **That the Washington County Board of Developmental Disabilities moves to adopt the 2018-2020 Strategic Plan as presented:**

WCBDD Board Meeting  
MINUTES

March 6, 2018

Mrs. Huck moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

**18-039 ADJOURNMENT**

Motion: **That the Washington County Board of Developmental Disabilities moves to adjourn its regular meeting of the board.**

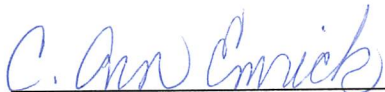
Mrs. Haines moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes.

**VII. SIGNATURES:**

\_\_\_\_\_  
Carolyn Ditchendorf, Board President

\_\_\_\_\_  
Susan Tilton, Superintendent



\_\_\_\_\_  
Ann Emrick, Board Secretary