

WCBDD Board Meeting

MINUTES

May 1, 2018

I. CALL TO ORDER

The regular board meeting of the Washington County Board of Developmental Disabilities was called to order by Board President Carolyn Ditchendorf, May 1, 2018 at 5:25 p.m. The meeting was held at Ewing School, 1701 Colegate Drive, Marietta, Ohio and was open to the public.

II. ROLL CALL

Roll was taken by Debbie Buchman. Ms. Camp, present; Mrs. Ditchendorf, present; Mrs. Emrick, present; Mrs. Haines, present; Mrs. Huck, present; Dr. Kolankiewicz, absent, excused; Mr. Lauer, present.

Also present were Susan Tilton, Brenda Riffe, Jane Bateman, Bryan Whittekind and Robin O'Neal.

III. PLEDGE OF ALLEGIANCE – Board President Mrs. Ditchendorf led those present in the Pledge of Allegiance.

IV. COMMENTS FROM THE PUBLIC – There were no comments from the public.

V. ADOPTION OF ADDITIONS TO THE BOARD AGENDA (Exhibit 1)

A motion to approve the following additions to the agenda was heard. (Motion VIII 18-046)

VI. APPROVAL OF MINUTES

A motion to approve the minutes of the April 10, 2018 regular board meeting was presented. (Motion VIII 18-047).

VII. REPORTS AND DISCUSSIONS

1. BRENDA RIFFE, ASSISTANT SUPERINTENDENT – Mrs. Riffe distributed and discussed the Financial Report. (Exhibit 2)

Motions to approve the vouchers (Motion VIII 18-048) and the out of county attendance (Motion VIII 18-049) were presented.

2. JANE BATEMAN, DIRECTOR OF SSA/MEDICAID SERVICES – Mrs. Bateman's report was enclosed in the board packet.

Mrs. Bateman distributed information about the changes to the waiver waiting list. (Exhibit 3) Mrs. Bateman discussed the proposed changes and how the new process will create better opportunities to get a waiver. Mrs. Bateman stated one of the board inservice topics in September will cover the new waiting lists.

3. MELISSA NETHING, PRINCIPAL – Mrs. Nething's report was enclosed in the board packet.

Mrs. Emrick discussed the Artsbridge Festival and Ms. Tilton reported Mrs. Nething is coordinating 2 or 3 music therapy students coming to Ewing School for the 2018-2019 school year.

4. CURT ALDEN, DIRECTOR OF IT/OPERATIONS – The IT/Operations Report was enclosed in the packet.

A motion to accept the recommendation from DLH Design, LLC for the bid of the chiller replacement project was presented. (Motion 18-050)

5. BRYAN WHITTEKIND, TRANSPORTATION SUPERVISOR – The Transportation Report was enclosed in the board packet.

Mr. Whittekind reported the radios have arrived and all buses have them installed. Mr. Whittekind discussed the benefits of the new radios and reported he is in the process of moving his office from WASCO to the Ewing building.

Mr. Whittekind reviewed and discussed his attached report. Mr. Whittekind recognized May 1st as Bus Driver Appreciation Day and praised the drivers.

6. SUSAN TILTON, SUPERINTENDENT – Ms. Tilton reviewed the attached example (list of items to be placed on GovDeals) and stated board members will see similar lists in the future as items no longer being used are cleared out.

Ms. Tilton stated a board member inservice will be held on June 5th prior to the regular meeting of the board. The topics for the June inservice will be Supportive Technology and Key Statewide Data and the Data Warehouse.

7. BOARD SECRETARY

Thank you cards were distributed for signatures for donations received for the Ewing School Playground Fund in memory of Linda Vandale;

\$50.00 – Christi Dawson

\$50.00 – Rob & Stefanie Nelson

\$50.00 – James & Phyllis Wark

\$100.00 – Berk Perrine

\$50.00 – John & Bonnie Flannery

\$50.00 – Jean Webb

Ewing School Playground Fund;

\$70.00 – Joan Neville

Ewing Program – in memory of Kenton Webb

\$50.00 – Jean Webb

June 5 will be a 2 hour board member inservice beginning at 4:30 p.m. The next regular meeting of the board will begin immediately following the inservice.

At 6:01 p.m. the board moved to adjourn the regular meeting and enter into executive session to discuss compensation of a public employee. (Motion VIII 18-051)

VIII. MOTIONS

18-046 ADOPTION OF BOARD AGENDA ADDITIONS

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the additions to the agenda:**

Mrs. Haines moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Mr. Lauer, yes.

18-047 APPROVAL OF MINUTES

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the minutes of the April 10, 2018 regular board meeting as presented:**

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Mr. Lauer moved to approve the motion, seconded by Mrs. Emrick.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Mr. Lauer, yes.

18-048 APPROVAL OF VOUCHER LISTS:

Motion: That the Washington County Board of Developmental Disabilities moves to approve the voucher lists for April 16, 2018, and April 23, 2018 and May 1, 2018:

Mrs. Haines moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Mr. Lauer, yes.

18-049 APPROVAL OF OUT-OF-COUNTY ATTENDANCE

Motion: That the Washington County Board of Developmental Disabilities moves to approve the out-of-county meeting attendance, travel and payment of related costs for the following Board employees as indicated:

Numotion Education Conference, Columbus, OH

Registration \$40.00 – Lodging \$0.00 – Car Rental or Mileage \$109.62 – Meals \$0.00, total cost for the following:

Adrienne Nagy 04/26/2018

Rock & Roll Hall of Fame, Cleveland, OH

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$0.00 – Meals \$0.00, total cost for the following:

Project WAVE Class 06/08/2018

Childhood League Center, Columbus, OH

Registration \$650.00 – Lodging \$129.00 – Car Rental or Mileage \$140.00 – Meals \$60.00, total cost for the following:

Debbie Peck 06/05/2018, 05/06/2018

Sonnie Byers 06/05/2018, 05/06/2018

Mrs. Huck moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Mr. Lauer, yes.

18-050 MOTION TO ACCEPT BID FOR CHILLER REPLACEMENT PROJECT

Motion: That the Washington County Board of Developmental Disabilities moves to accept the recommendation from DLH Design, LLC for the bid of the chiller replacement project; The Board approves to move forward with Morrison Inc. for the amount of \$72,454.29. The project will begin after the end of 2017-2018 school year:

Mrs. Emrick moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Mr. Lauer, yes.

18-051 ADJOURNMENT TO EXECUTIVE SESSION TO DISCUSS COMPENSATION OF A PUBLIC EMPLOYEE

Motion: **That the Washington County Board of Developmental Disabilities moves to adjourn the regular meeting of the board and enter into executive session to discuss compensation of a public employee:**

Mrs. Haines moved to approve the motion, seconded by Mrs. Emrick.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes; Mr. Lauer, yes.

IX. SIGNATURES:

Carolyn Ditchendorf, Board President

C. Ann Emrick
Ann Emrick, Board Secretary

Susan E Tilton
Susan Tilton, Superintendent