

WCBDD Board Meeting

MINUTES

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October 2, 2018

I. CALL TO ORDER

The regular board meeting of the Washington County Board of Developmental Disabilities was called to order by Board President Carolyn Ditchendorf, October 2, 2018 at 6:06 p.m. The meeting was held at Ewing School, 1701 Colegate Drive, Marietta, Ohio and was open to the public.

II. ROLL CALL

Roll was taken by Debbie Buchman. Ms. Camp, present; Mrs. Ditchendorf, present; Mrs. Emrick, present; Mrs. Haines, present; Mrs. Huck, present; Dr. Kolankiewicz, present; Mr. Lauer, present.

Susan Tilton, Brenda Riffe, Robin O'Neal, Melissa Nething, Curt Alden and Tiffany Neill were also present.

III. PLEDGE OF ALLEGIANCE – Board President Carolyn Ditchendorf led those present in the Pledge of Allegiance.

IV. COMMENTS FROM THE PUBLIC – There were no comments from the public.

V. ADOPTION OF ADDITIONS TO THE BOARD AGENDA (Exhibit 1)

A motion to approve the following additions to the agenda was heard. (Motion VIII 18-076)

VI. APPROVAL OF MINUTES

A motion to approve the minutes of the September 4, 2018 regular board meeting was presented. (Motion VIII 18-077).

VII. REPORTS AND DISCUSSIONS

1. FINANCES - Mrs. O'Neal reviewed the financial reports enclosed in the board packet.

Motions to approve the vouchers (Motion VIII 18-078) and the out of county attendance (Motion VIII 18-079) were presented.

2. SSA/MEDICAID SERVICES – Ms. Neill reviewed the SSA/Medicaid report enclosed in the board packet.

A motion to approve the revisions to board policy 8.01 (Behavior Support) was presented. (Motion VIII 18-080)

3. EWING SCHOOL – Mrs. Nething reviewed the education report enclosed in the board packet.

Motion to approve the revisions to board policy 11.20 (Preschool Behavior Support) was presented. (Motion VIII 18-081)

4. IT/OPERATIONS – Mr. Alden reviewed and discussed the IT/Operations report enclosed in the board packet. Mr. Alden stated the doors have been installed at the WASCO building. Mr. Alden reported the boilers have been inspected and both passed the inspection.

5. TRANSPORTATION – The transportation report was enclosed in board packet.

6. SUPERINTENDENT - A motion to approve rescinding board policy 11.01 (Rule for the Operation of Early Intervention Program) was presented. (Motion VIII 18-082) Mrs. Riffe stated the rule is no longer in effect.

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A motion to approve the revisions to Personnel Policy 17.15 (Sick Leave Donations) (Motion VIII 18-083) (Exhibit 2) was presented.

7. **BOARD VICE-PRESIDENT**

Mrs. Ditchendorf recognized the Aladdin Shriner's Hospital for their donation of \$3,531.75 for a Hi-Lo activity chair. A thank you card was circulated for board member signatures.

Next regular meeting of the board will be held November 6, 2018 at 5:15 p.m.

At 6:35 p.m. the board moved to adjourn the regular meeting. (Motion VIII 18-084)

VIII. MOTIONS

18-076 ADOPTION OF BOARD AGENDA ADDITIONS

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the additions to the agenda:**

Mrs. Emrick moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-077 APPROVAL OF MINUTES

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the minutes of the September 4, 2018 regular board meeting as presented:**

Dr. Kolankiewicz moved to approve the motion, seconded by Mrs. Haines.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, abstained; Mrs. Emrick, abstained; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-078 APPROVAL OF VOUCHER LISTS:

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the voucher lists September 7, 2018, September 28, 2018 and October 1, 2018:**

Mr. Lauer moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-079 APPROVAL OF OUT-OF-COUNTY ATTENDANCE

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the out-of-county meeting attendance, travel and payment of related costs for the following Board employees as indicated:**

EI Leadership Meeting, Columbus, OH

Registration \$0.00 – Lodging \$0.00 – Mileage \$136.25 – Meals \$0.00:

Debbie Peck 09/12/18

Ginger O'Connor 09/12/18

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Early Learning Center, Millfield, OH

Registration \$0.00 – Lodging \$0.00 –Mileage \$50.00 – Meals \$0.00:

Hannah Offenberger	10/05/18
Paula Church	10/05/18
Jody Lewis	10/05/18
Patty Robinson	10/05/18
Monica Morgenstern	10/05/18

SST Training, Chauncey, OH

Registration \$0.00 – Lodging \$0.00 –Mileage \$98.10 – Meals \$0.00:

Caleb Darling	10/18/18
Travis Carpenter	12/11/18

OCALICON, Columbus, OH

Registration \$0.00 – Lodging \$327.00 –Mileage \$136.25 – Meals \$120.00:

Debbie Peck	11/13/18 – 11/16/18
Ginger O'Connor	11/13/18 – 11/16/18

First United Methodist Church, Williamstown, WV

Registration \$0.00 – Lodging \$0.00 –Mileage \$0.00 – Meals \$0.00:

Project WAVE Class **Monthly** – 10/01/18-06/10/19

First United Methodist Church, Williamstown, WV

Registration \$0.00 – Lodging \$0.00 –Mileage \$0.00 – Meals \$0.00:

Project WAVE Student/Staff **Wednesdays** – 10/01/18-06/10/19

Child Nutrition Training & Vendor Show, Columbus, OH

Registration \$0.00 – Lodging \$0.00 –Mileage \$134.07 – Meals \$0.00:

Monika Farnsworth	11/28/18
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Mrs. Huck moved to approve the motion, seconded by Mrs. Ditchendorf.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-080 MOTION TO APPROVE REVISIONS TO BOARD POLICY 8.01 (BEHAVIOR SUPPORT)
(attachment)

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the revisions to Board Policy 8.01 (Behavior Support) as presented:**

Ms. Camp moved to approve the motion, seconded by Mr. Lauer.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-081 MOTION TO APPROVE THE REVISIONS TO BOARD POLICY 11.20 (PRESCHOOL BEHAVIOR SUPPORT)

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the revisions to board policy 11.20 (Preschool Behavior Support):**

Mrs. Ditchendorf moved to approve the motion, seconded by Mr. Lauer.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-082 MOTION TO APPROVE RESCINDING BOARD POLICY 11.01 (RULE FOR THE OPERATION OF EARLY INTERVENTION PROGRAM)

Motion: **That the Washington County Board of Developmental Disabilities moves to rescind board policy 11.01 (Rule for the Operation of Early Intervention Program):**

Dr. Kolankiewicz moved to approve the motion, seconded by Mrs. Ditchendorf.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

18-083 MOTION TO APPROVE REVISIONS TO PERSONNEL POLICY 17.15 (SICK LEAVE DONATIONS) (attachment)

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the revisions to Personnel Policy 17.15 (Sick Leave Donations) as presented:**

Mrs. Haines moved to approve the motion, seconded by Mr. Lauer.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.


18-084 ADJOURNMENT

Motion: **That the Washington County Board of Developmental Disabilities moves to adjourn the regular meeting of the board:**

Mrs. Huck moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Ditchendorf, yes; Mrs. Emrick, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

X. SIGNATURES:



Carolyn Ditchendorf, Board President

Susan Tilton, Superintendent



Ann Emrick, Board Secretary