



Washington County Board of Developmental Disabilities

Susan E. Tilton, Superintendent

1701 Colegate Drive, Marietta, OH 45750

PHONE: (740) 373-3781

FAX: (740) 373-1373

**NOTICE OF POSITION VACANCY**

**POSITION:** Instructor- Schoolage (9 month)

**SUPERVISED BY:** Principal

**JOB RESPONSIBILITIES:** Under supervision of Principal, instructs and supervises students with developmental disabilities. Prepares lesson plans, creates student schedules, and plans activities designed to meet student IEP goals. Develops, updates, and implements Individual Education Plans. Completes Alternate Assessments and needed documents for Evaluation Team Reports. Assesses student progress and reports progress and development of students on Progress Reports. Works cooperatively with therapists and student aides to plan, implement, and document students' goals. Follows Behavior Support Plans and keeps accurate documentation. Supervises, schedules, and assigns duties to instructional aide and student aides. Communicates effectively with students, family members and other staff. Organizes the classroom to provide optimum learning for students. Plans meetings with parents and school district personnel. Maintains all necessary records and fulfils other related duties as assigned. Must be able to swim and participate in swimming activities and plan physical education activities.

**QUALIFICATIONS:** A minimum of Bachelor's degree with valid Ohio Department of Education Educator Intervention Specialist License K-12. Experience in teaching children with multiple disabilities and autism preferred.

**DATE AVAILABLE:** August 27, 2018

**SALARY:** Instructor's salary schedule according to education and years of certifiable experience.

<b><u>CONTACT PERSONS:</u></b>	<b><u>APPLICATION INQUIRIES:</u></b> Malisa Barnes, HR Coordinator Wash. Co. Board of DD 1701 Colegate Drive Marietta, OH 45750 (740) 373-3781 Ext. 38	<b><u>JOB SPECIFIC INQUIRIES:</u></b> Melissa Nething, Principal Wash. Co. Board of DD 1701 Colegate Dr. Marietta, OH 45750 (740) 373-3781 Ext. 23
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All offers of employment are contingent upon successful completion of a job-related medical examination and a criminal history background check. Term of position is based on client need.

Working conditions may exist that are not such as normally exist in the occupation of the public employee. These conditions may include exposure to blood borne pathogens, communicable diseases, potentially infectious materials, and/or challenging behaviors.

**INTERNAL POSTING PERIOD**

From: 2pm, Monday, August 6, 2018

To: 2pm, Monday, August 13, 2018

Brenda Riffe, Assistant Superintendent

Melissa Nething, Principal

Ewing School\*Early Intervention\* Therapy Services\*Family Supports\*\* Family Resources\*

1701 Colegate Drive, Marietta, Ohio 45750-1335\*740-373-3781\*Fax:740-373-1373

Service and Support Administration, 2347 D, St. Rt. 821, Marietta, Ohio 45750\*740-373-5147\*Fax:740-373-1386

An Equal Opportunity Employer

The Washington County Board of Developmental Disabilities does not discriminate in employment or services on the basis of age, color, disability, genetic information, military status, veterans' status, national origin/ancestry, race, religion, sex or sexual orientation