

WCBDD Board Meeting  
MINUTES

September 4, 2018

**I. CALL TO ORDER**

The regular board meeting of the Washington County Board of Developmental Disabilities was called to order by Board Vice-President Dr. Sandra Kolankiewicz, September 4, 2018 at 5:18 p.m. The meeting was held at Ewing School, 1701 Colegate Drive, Marietta, Ohio and was open to the public.

**II. ROLL CALL**

Roll was taken by Debbie Buchman. Ms. Camp, present; Mrs. Ditchendorf, absent, excused; Mrs. Emrick, absent, excused; Mrs. Haines, present; Mrs. Huck, present; Dr. Kolankiewicz, present; Mr. Lauer, present.

Susan Tilton, Robin O'Neal, Jane Bateman and Tiffany Neill were also present.

**III. PLEDGE OF ALLEGIANCE** – Board Vice-President Sandra Kolankiewicz led those present in the Pledge of Allegiance.

**IV. COMMENTS FROM THE PUBLIC** – There were no comments from the public.

**V. ADOPTION OF ADDITIONS TO THE BOARD AGENDA** (Exhibit 1)

A motion to approve the following additions to the agenda was heard. (Motion VIII 18-068)

**VI. APPROVAL OF MINUTES**

A motion to approve the minutes of the August 7, 2018 regular board meeting was presented. (Motion VIII 18-069).

**VII. REPORTS AND DISCUSSIONS**

**1. FINANCES**

Mrs. O'Neal stated that our property taxes have been received. The reduction in millage initiated by the County Commissioners appears to have been put in place. The total reduction in revenue is approximately \$316,000 with about \$82,00 that is due to the phase out of the Tangible Personal Property Tax. It does not appear that the WCBDD received the increase in tax revenue from the sale of the plant in Beverly that was also discussed with the Auditor and County Commissioners.

The board discussed the fact that the Commissioners said on several occasions that the reduction would be for only one year. However, when Mrs. Riffe and Ms. Tilton met with them about it this summer, they said they did not have enough data and that it would need to continue. Mr. Lauer requested that the County Auditor come to the next meeting to explain exactly what is happening with the WCBDD revenue. The other board member agreed with Mr. Lauer that an explanation is needed.

There is now a Capital Improvement Budget which will also be shared by the Commissioners. We will be spending a bit over \$15,000 for new front doors at the WASCO building in the very near future. A chiller was replaced on the Ewing Building for approximately \$75,000 this summer.

Motions to approve the vouchers (Motion VIII 18-070) and the out of county attendance (Motion VIII 18-071) were presented.

**2. SSA/MEDICAID SERVICES** – Mrs. Bateman's report was enclosed in the board packet.

Mrs. Bateman stated accreditation will be here in February and the SSA's are working hard to prepare. Mrs. Bateman stated MEORC expects the accreditation to focus on behavior supports and inclusion in the community. Dr. Kolankiewicz discussed SW Resources opportunities and stated one of the biggest challenges for employment is transportation. Dr. Kolankiewicz stated SW Resources plans to apply for a grant with the Marietta Welfare League.

Motions to approve the rescinding board policy 13.20 (Program Services Waiting Lists) and adopting new board policy 13.20 (Program Services Waiting Lists) (Motion VIII 18-072) were presented.

3. **EWING SCHOOL** – Mrs. Nething's report was enclosed in the board packet.

Ms. Tilton stated school has started for both school age and preschool students. Board members

A motion to approve the revisions the Ewing School program calendar was presented. (Motion VIII 18-073)

4. **IT/OPERATIONS** – Mr. Alden's report was enclosed in board packet.

5. **TRANSPORTATION** – Mr. Whittekind's report was enclosed in board packet.

6. **SUPERINTENDENT**

Ms. Tilton discussed the option of sharing a Superintendent with another county when she retires in January of 2019. She discussed the fact that we are a mid-sized county, as well as the downsizing of administrative staff over the past several years and the board agreed it would not be in the best interest of the Board or those we serve to share a superintendent with another county at this time. The board agreed that a full time Superintendent is needed in Washington County.

A motion to hire a full time Superintendent in January 2019. (Motion VIII 18-074)

7. **BOARD VICE-PRESIDENT**

A 2-hour board member inservice will be held on October 2 beginning at 4:00 p.m. with the regular meeting of the board following.

At 6:19 p.m. the board moved to adjourn the regular meeting. (Motion VIII 18-075)

## **VIII. MOTIONS**

### **18-068 ADOPTION OF BOARD AGENDA ADDITIONS**

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the additions to the agenda:**

Mr. Lauer moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Haines, yes; Mrs. Huck, yes; Dr. Kolankiewicz, yes; Mr. Lauer, yes.

### **18-069 APPROVAL OF MINUTES**

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the minutes of the August 7, 2018 regular board meeting as presented:**

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Mrs. Haines moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

**18-070 APPROVAL OF VOUCHER LISTS:**

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the voucher lists August 13, 2018, August 20, 2018, August 27, 2018 and September 4, 2018:**

Ms. Camp moved to approve the motion, seconded by Mrs. Haines.

Roll call: Ms. Camp, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

**18-071 APPROVAL OF OUT-OF-COUNTY ATTENDANCE**

Motion: **That the Washington County Board of Developmental Disabilities moves to approve the out-of-county meeting attendance, travel and payment of related costs for the following Board employees as indicated:**

**Early Childhood Quarterly Meetings, Chauncey, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$235.44 – Meals \$0.00, total cost for the following:

Melissa Nething 09/28/18, 12/05/18, 03/18/19, 05/10/19

**Early Learning Assessment Initial Training, Chauncey, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$59.95 – Meals \$0.00, total cost for the following:

Hannah Offenberger 09/13/18, 09/14/18

**SSA Forum, Cambridge, OH**

Registration \$40.00 – Lodging \$0.00 – Car Rental or Mileage \$139.00– Meals \$0.00, total cost for the following:

Tiffany Neill 09/26/18

**Child Outcomes Summary Training, Chauncey, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$59.95 – Meals \$0.00, total cost for the following:

Hannah Offenberger 10/03/18  
Monica Morgenstern 10/03/18  
Patty Robinson 10/03/18

**SSA Directors & Business Managers Training, Cambridge, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$50.00– Meals \$0.00, total cost for the following:

Robin O'Neal 10/05/18

**Data Warehouse Training, Columbus, OH**

Registration \$0.00 – Lodging \$0.00 – Car Rental or Mileage \$150.00 – Meals \$0.00, total cost for the following:

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Robin O'Neal 11/15/18

Mrs. Huck moved to approve the motion, seconded by Mr. Lauer.

Roll call: Ms. Camp, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

**18-072 MOTION TO APPROVE RESCINDING BOARD POLICY 13.20 (PROGRAM SERVICES WAITING LISTS) AND ADOPTING NEW BOARD POLICY 13.20 (PROGRAM SERVICES WAITING LISTS)**

**Motion: That the Washington County Board of Developmental Disabilities moves to rescind board policy 13.20 (Program Services Waiting Lists) and adopt new board policy 13.20 (Program Services Waiting Lists):**

Ms. Camp moved to approve the motion, seconded by Mr. Lauer.

Roll call: Ms. Camp, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

**18-073 MOTION TO APPROVE THE REVISIONS TO THE EWING SCHOOL CALENDAR**

**Motion: That the Washington County Board of Developmental Disabilities moves to approve the revisions the Ewing School program calendar as noted:**

- 10/1/18-preschool in session; 10/5-No preschool (preschool staff attending training)
- 10/15/18-No school for school age (Trauma Informed Care training for all Ewing School staff)
- 3/25/19-preschool in session; 3/27/19-No preschool (preschool staff attending training)

Mr. Lauer moved to approve the motion, seconded by Mrs. Haines.

Roll call: Ms. Camp, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

**18-074 MOTION TO APPROVE HIRING A FULL TIME SUPERINTENDENT**

**Motion: That the Washington County Board of Developmental Disabilities moves hire a full time Superintendent in January 2019.**

Mr. Lauer moved to approve the motion, seconded by Mrs. Huck.

Roll call: Ms. Camp, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

**18-075 ADJOURNMENT**

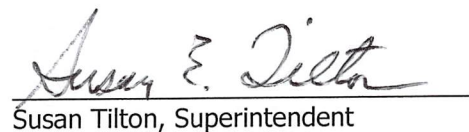
**Motion: That the Washington County Board of Developmental Disabilities moves to adjourn the regular meeting of the board:**

Mrs. Huck moved to approve the motion, seconded by Ms. Camp.

Roll call: Ms. Camp, yes; Mrs. Haines, yes; Mrs. Huck, yes, Dr. Kolankiewicz, yes; Mr. Lauer, yes.

**X. SIGNATURES:**

  
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Carolyn Ditchendorf, Board President

  
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Susan Tilton, Superintendent

  
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Ann Emrick, Board Secretary